



EAST BAY LAW SCHOOL

“Educating Future Lawyers”

ADMISSION REQUIREMENTS

In the judgment of the East Bay Law School’s Dean and Academic Committee, students aspiring to study law should first earn a bachelor’s degree. East Bay Law School encourages prospective students to obtain a bachelors degree prior to applying for admission. However, the minimum educational requirement prescribed by the Committee of Bar Examiners is 60 semester or 90 quarter units. Prospective students who meet the minimum requirement are eligible to apply for admission to East Bay Law School. Letter of reference, transcripts, and a personal statement of interest are also required. Prospective students are also required to take the Law Students Admission Test (LSAT), and to submit the test results along with their application for admission. East Bay Law School has four (4) admission categories. Prospective students must satisfy the requirements in their particular category.

REGULAR ADMISSION

To enter East Bay Law School as a Regular Student, the applicant should have earned a bachelor’s degree from an accredited college or university. No more than ten percent of the units presented for satisfaction of the admission requirements may be in non-academic courses. In addition, the applicant’s grade-point average must be at least equivalent to that required for graduation from the institution attended. Notwithstanding these minimum requirements, a limited number of students may attend East Bay Law School without first acquiring a bachelor’s degree. For more information, interested applicant should consult the Registrar.

Applicants who have been out of school for a period exceeding five years are strongly urged to enroll during the spring semester for the mid-year Entrance Program. The primary focus of this class is writing, logic, and legal analysis.

SPECIAL ADMISSION

Applicants who have not completed the minimum 60 semester units or 90-quarter units of college-level work may apply for consideration for admission to East Bay Law School in the very limited category of Special Student. Applicants in this category must demonstrate that they have attained an intellectual ability equivalent to at least two years of college level academic work acceptable for a bachelor’s degree at an approved four-year college. In



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addition to submitting all of the information and the data that is required of regular applicants, the applicants in this category must also provide proof of passing scores on the three-equivalency examinations of the College Level Examination Program (CLEP). The applicants who are seeking admission as Special Students are urged to take the Law School Admission Test early in the year preceding their intended entrance. In no case should this examination be taken later than June for entrance in September or in October for entrance in January. Attainment of a high score on this examination will be particularly important to the students seeking admission in this category.

It is the student's responsibility to enroll for the CLEP examination. To obtain CLEP information, write to CLEP, Educational Testing Service, P.O. Box 6601, Princeton, NJ 08541, or telephone (609) 771-7865.

TRANSFER STUDENT

Applicants who desire to transfer to East Bay Law School from another law school must provide a copy of the official transcript from each law school, undergraduate school, and graduate school that they attended. Applicants who are transfer students must present proof of either their satisfactory completion of all courses at an accredited law school, or a passing grade on the First Year Law Students' Examination, or satisfactory completion of any further law study attempted.

Applicants must present proof that they are in good standing at the law school from which they desire to transfer. However, under exceptional circumstances, it may be possible for a student who was disqualified from another law school to transfer to East Bay Law School if he or she presents a properly completed application, together with proof that his or her disqualification was due to reasons other than lack of academic ability or professional ineligibility. Letter from the applicant's dean and a faculty member who most recently instructed the applicant may also be required.

The Dean and Dean for Academic Affairs will determine the number of transfer units that will be accepted by East Bay Law School. Transfer students must complete a minimum of two years in residence at East Bay Law School to meet the requirements for the degree of Juris Doctor. East Bay Law School does not guarantee that transfer students will be able to complete their studies within four years. This is due to the scheduling of upper division courses, which may not be offered each year.



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Transfer applicants who are applying for veterans’ benefits must follow the procedure as outlined above for transfer admissions. It is the policy of East Bay Law School to evaluate the transcripts of all prospective students for credits earned toward the juris doctor degree. The credits allowed will be recorded in the enrollment records, and the length of the course of study will be shortened proportionately. The students and the Department of Veterans’ Affairs will be notified of the student’s status, if the applicant has applied for veterans’ benefits.

Except for qualified transfer students, or by special authorization of the Dean, no credit is given for work attempted or completed at other law schools. No credit is given for work history, on-the-job training, or military service schooling. In addition, transferees must meet all of the other admission requirements set forth in this catalog.

CONDITIONAL STUDENTS

Whether eligible for admission as a Regular, Transfer, or Special Student, any student whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. This status does not assure the applicant’s admission to East Bay Law School. For final admission, the student must satisfy all conditions and thereafter be expressly admitted as a regularly enrolled student.

The administration reserves the right to use any personal fact pertaining to applicants in determining their eligibility for enrollment.

ADMISSION PROCEDURE

All prospective first-year students are encouraged to take the Law School Admission Test (LSAT). The LSAT is not required (but recommended) for students who are eligible for admission under the “Regular Admission” category. To receive an LSAT regulation packet, applicants should telephone the Law School Admission Council at (215) 968-1001 or write to Law Services, Box 2000, 661 Penn Street, Newtown, PA 18940-0998. Students must make their own arrangements to register for and take the test.



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The following items must be submitted when applying for admissions to East Bay Law School. Items 1-5 should be submitted to the following address:

Registrar
East Bay Law School
554 Grand Avenue
Oakland, CA 94610

1. Completed application form.
2. Typewritten Letter of Intent (400 – 500), which states:
 - (a) Why you want to study law.
 - (b) Why you want to study at East Bay Law School.
 - (c) What you believe are your personal qualifications to become a member of the legal profession, and
 - (d) Any personal or other circumstances, which you believe are relevant and that should be considered.
3. Two letters of recommendation from persons who are not relatives. Those providing reference could be former teachers, employers, or business professional colleagues.
4. A certified copy of your transcript from each college or university you ever attended sent directly to East Bay Law School by the issuing institution. Transcripts issued first to the student will not be accepted
5. A \$95.00 non-refundable application processing fee made payable to East Bay Law school.